

December 15, 2008

Dear

I hope this letter finds you well and that you had time to familiarize yourself with the Energy Efficient Schools Initiative as well as your responsibilities. The first meeting of the Energy Efficient Schools Council is scheduled for January 5 at 1:00 PM Central Standard Time in the 6th Floor Conference Room of the Andrew Johnson Tower at 710 James Robertson Parkway, Nashville, TN. Commissioner Tim Webb will convene the meeting.

In order to ensure everyone gets a true representation of the Initiative requirements as well as to conduct the organizational matters we ask that all members be in attendance for this initial meeting. I apologize for the short notice. In the future we will attempt to create teleconference opportunities for members unable to attend in person. Don't hesitate to contact me if you have any questions or concerns.

Sincerely,

Kevin C. Krushenski
Principal Legislative Research Analyst
Comptroller of the Treasury of Tennessee